Lincoln County Rifle Club

New Member Application Process

The following membership application process applies to all applications whether submitted by mail, in person or online.

The Membership Director will review all applications for completeness and advise the applicant of receipt and status; incomplete applications may be returned to the applicant. Complete applications will be handled on a first come basis when received by Membership. Each month up to five (5) applicants will be invited to the next meeting for presentation to the club members.

Sponsorship Requirements

It is strongly preferred that an applicant be sponsored by a member in good standing. Sponsors must have been a member for a minimum of one (1) year, and have personal knowledge of the applicant's ability to handle firearms safely and of their character and commitment to the goals of the club. Sponsors must sign paper applications. While we welcome non-sponsored applicants, it usually takes an additional step or two to complete the process.

Next Steps:

For the applicant who has a sponsor: Your sponsor will be required to present you at the next monthly meeting, where you will be introduced to the members present. That brief presentation should include but is not limited to: how long the sponsor has known you; the factual highlights of your application; items of interest not listed on the application or an enhancement of items shown on the application such as Community Service, career, etc.; why you wish to join the club; your shooting interests and, because we are an all volunteer organization, what you can do to help the Club.

After a sponsor has presented the applicant to the Club members at a monthly meeting, that application will be tabled for one month.

All applicants must then complete the Outdoor Range Safety Orientation (normally given on the Saturday prior to the monthly meeting, which is on the 2nd Monday of each month). *Note:* Always check the calendar to confirm dates and times.

At the next regular monthly meeting, **as long as** the Outdoor Range Safety Orientation has been completed, the members at the meeting will vote on accepting the applicant to full membership.

If the applicant does not appear at the next meeting to be voted into membership, the application will be carried over to the following month's meeting, and may be held for one additional month at the Club's discretion. After failing to appear, the application will be closed and the applicant will need to reapply for membership.

November 2018 Page 1 of 2

Lincoln County Rifle Club

For applicants *who do not have a sponsor*: After both the application and fee have been received and reviewed by the Membership Director, the applicant may be asked to participate in a phone and/or in-person interview.

The Membership Director may then invite the applicant to attend the next regular meeting of the Club and present themselves to the membership for consideration. A non-sponsored applicant's presentation should address the same things a sponsored applicant's does: the factual highlights of your application; items of interest not listed on the application *or* an enhancement of items shown on the application, such as Community Service, career, etc.; why you wish to join the club; your shooting interests and what you can do to help the Club.

After the presentation at the monthly meeting, the Membership Director may contact you to discuss further *or* you will now follow the next steps, which are the same as for an applicant who has a sponsor.

Please Note:

• All <u>paper</u> applications (with or without a sponsor) and the application fee are to be sent to:

Lincoln County Rifle Club Attention: Membership P. O. Box 826 Damariscotta, ME 04543

- Applications are not accepted at the Club on the day of the monthly meeting.
- An application fee of \$20.00 must accompany the application for membership and is non-refundable. Applicants applying online must pay their fee by credit card at the time of submission.

November 2018 Page 2 of 2